

# A. MAZZO

## ACCOUNTING SERVICES

### Providing Clients with Peace of Mind

A. Mazzo Accounting Services, conveniently located near Route 422 in Kenhorst, PA, provides a comprehensive variety of accounting services to individuals and businesses throughout Berks County and beyond, including start-up consulting, business accounting and bookkeeping services, tax planning and preparation services, and payroll services.



**A. Mazzo Accounting Services is located at  
901 Fern Avenue, Kenhorst, PA 19607.**

**m**azzo specializes in helping entrepreneurs, small businesses and start-ups, in some cases serving as a de-facto business consultant, putting together the necessary building blocks right from the start, and where applicable, recommending an appropriate attorney, insurance broker, and marketing/advertising consultant.

A Mazzo Accounting Services specializes in the following areas:

#### Start-Up Consulting

There are many details you need to consider when it comes to setting up a brand-new business. A. Mazzo Accounting Services provides you with a checklist to guide you along the way, as well as assist you with much of the paperwork you need to complete. Through their regular business accounting services, A. Mazzo Accounting Services can assist you in budgeting, cash management, tax preparation, payroll services and so much more.

#### Business Accounting

A. Mazzo Accounting Services has assisted many small to midsize businesses with their accounting needs. Through their business accounting services, they can provide assistance with setting up a budget for your business, and handling your bookkeeping, payroll and tax returns. Through their bookkeeping services they can handle your Accounts Receivable, Accounts Payable, and General Ledger, on a weekly, monthly or quarterly basis. In addition, they can prepare your Balance Sheet and Profit & Loss statement on a monthly, quarterly or annual basis, and can also reconcile your bank accounts and perform analysis on the other accounts in your general ledger. They can help with budgeting from the initial setup and periodic monitoring through annual review and adjustment, and with cash management including review of bank accounts, loans, lines of credit, credit cards, etc.

## Tax Preparation & Planning

A. Mazzo Accounting Services has worked with many companies with the planning and preparation of their tax paperwork. They also have the experience of helping companies fix mistakes that may have happened in the past, and to find opportunities that they were not aware of. They can help you with the preparation and filing of Federal Taxes, State Taxes, and Local Income Taxes and the returns that accompany each of these. They expedite the process to their e-file system with Federal and State. They also assist many businesses with a wide range of tax needs from income tax to business privilege and mercantile taxes. They can also assist individuals in income tax return preparation. Whether you have a simple or complex return, have itemized deductions, or have a small business or rental properties, they can prepare your return.



## THE MISSION

To help small to mid-sized businesses  
Prepare for and achieve  
A financially sound future by merging  
High quality accounting and tax services with  
Excellence, integrity and peace of mind



## Payroll Services

A. Mazzo Accounting Services offers complete payroll services consisting of as much or as little as you need. They can issue paper checks or use Direct Deposit into the employees' bank accounts. With their full-service payroll program, they prepare your weekly, bi-weekly, monthly payroll, and prepare and file your quarterly Federal Taxes, State Taxes, and Local Payroll tax returns. Your monthly or semi-weekly payroll tax deposits and Year-end W2 and 1099 preparation is also part of their full-service payroll. And they prepare monthly/semi-weekly tax deposits and prepare the Year End W2 and 1099 forms and reports. Finally, they can help with new hire reporting and compliance, by making sure that all the appropriate forms are properly prepared.

By combining a full array of comprehensive services with integrity, excellence, accessibility, and a team approach, A. Mazzo Accounting Services is the total package, providing peace of mind for each and every client.

**For additional information,  
please call 610.775.9216;  
email: [amazzoaccounting@comcast.net](mailto:amazzoaccounting@comcast.net); and visit  
[www.amazzoaccounting.com](http://www.amazzoaccounting.com).**

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